

FY 21 - CSM Print Shop Pricing

Updated 8/18/20

Description	Pricing
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Black & White Printing

Standard 20LB: (Includes 8 1/2 x11, 8 1/2 X14; 11X17)	\$0.03 per side
Cardstock 67LB	\$0.05 per side

Color Printing

Standard 20LB Any Size	\$0.31 per side
65lb Paper Any Size	\$0.35 per side
110 Cardstock (12" X 18" MAI paperstock)	\$0.35 per side

Special Paper

HEA Special Stock (8.5 X 11)	\$0.16 per side
Brochure Stock - Silk	
B & W Per Side	\$0.08 per side
Color Per Side	\$0.35 per side
Brochure Stock - Gloss	
B & W Per Side	\$0.08 per side
Color Per Side	\$0.35 per side
2- Part NCR	\$0.16 per set
3-Part NCR	\$0.25 per set
3-Part NCR, color ink	\$1.04 per set
Letter Head	\$0.09 per sheet
Tabs	\$0.13 per sheet
*Other	By Request

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Wide Format - Up to 42 in. Wide

Photo Gloss :	\$3.00 per SQ foot
Wide Format Poster (24' X 36")	\$18.00 per poster
Vinyl	\$4.00 per SQ foot

Standard Color Paper

Tan (8.5 X 11)	\$0.04 per side
Green (8.5 X 11)	\$0.04 per side
Pink (8.5 X 11)	\$0.04 per side
Blue (8.5 X 11)	\$0.04 per side
Yellow (8.5 X 11)	\$0.04 per side
Cardstock 67LB (8.5 X 11, All colors above)	\$0.05 per side
Cardstock Yellow (11 X 17)	\$0.05 per side

Finishing

Staple Portrait Upper left	\$0.02 per staple
Staple Landscape	\$0.02 per staple
Booklet Staple	\$0.04 per staple
Lamination	\$0.63 per foot
Insert Tabs	\$0.13 per tab
Folding	\$0.01 per piece
Cutting	\$5.00 flat production fee
NEW Foam Core Board	
Easel Size (24' X 36")	\$7.00 per board
Face Trimming	\$0 per trim

Binding

Tape Bind	\$0.48 each
Comb Under 1"	\$0.25 each
Comb 1" or Over	\$0.63 each
NCR Adhesive	\$0.31 per 100 sets
Padding	\$0.13 up to 50 sheets

Prices are subject to change.

***Special Order Paper will be ordered on a case-by-case basis. The department is responsible for this cost and will be charged back.**

Please allow adequate lead time to fulfill print requests.

For standard black and white or color jobs, allow 48 to 72 hours (2 to 3 days).

For jobs requiring special services (folding, cutting, laminating, etc) allow 72 hours (3 days).

NOTE: The above times may change during peak times (e.g. pre-semester)